

# General Application Milestones

**THE ORGANIZATION RECEIVING FUNDING WILL SUBMIT QUARTERLY REPORTS TO ARORP. QUARTERS ARE BASED OFF OF THE PROJECT'S START AND END DATE. FUNDING IS FOR TWO YEARS. REPORTING IS DUE FOR TWO YEARS.**

All approved ARORP funding must be spent according to the funding recipient's proposed budget as approved by ARORP. If the funding recipient fails to utilize the awarded opioid settlement dollars as specified in the approved budget, the funding recipient must return any misspent or unused funds. This includes any expenditure outside of the budget, and any funds allocated in the budget that were not spent as budgeted. Similarly, if the funding recipient does not complete the milestones agreed to by the funding recipient and ARORP at the time of the funding award, the funding recipient must return all awarded funds. Budget amendments are permissible but only if approved by the ARORP Director, and the ARORP Director may seek the additional approval of the ARORP Advisory Board for budget amendments at the Director's discretion.

## **YEAR 1 PROJECT MILESTONES**

<b>QUARTER 4 (OCT 1 – DEC 31)</b>	<b>DUE DATES</b>	<b>NOTES</b>
ARORP project start date	November 1, 2024	
Hire peer	December 31, 2024	<i>This project begins in the middle of the quarter, so this milestone will not be considered late until January 31<sup>st</sup>, 2025.</i>
Launch peer services	December 31, 2024	<i>See note above.</i>
Develop data tracking system	December 31, 2024	
Submit first quarterly ARORP report	January 15, 2025	<i>Report will cover November 1, 2024 through December 31, 2024.</i>
<b>QUARTER 1 (JAN 1 – MAR 31)</b>	<b>DUE DATE</b>	
Continue peer services	March 31, 2025	
Submit quarterly ARORP report	April 15, 2025	
<b>QUARTER 2 (APR 1 – JUN 30)</b>	<b>DUE DATES</b>	
Continue peer services	June 30, 2025	
Submit quarterly ARORP report	July 15, 2025	
<b>QUARTER 3 (JUN 1 – SEP 30)</b>	<b>DUE DATE</b>	
Continue peer services	September 30, 2025	
Submit annual ARORP report	October 15, 2025	

## YEAR 2 PROJECT MILESTONES

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<b>QUARTER 4 (OCT 1 – DEC 31)</b>	<b>DUE DATES</b>	
Continue peer services	December 31, 2025	
Attend annual ARORP evaluation meeting	Scheduled by ARORP	<i>Please have your Year 1 annotated budget ready for review before this evaluation.</i>
Submit quarterly ARORP report	January 15, 2026	
<b>QUARTER 1 (JAN 1 – MAR 31)</b>	<b>DUE DATES</b>	
Continue peer services	March 31, 2026	
Submit quarterly ARORP report	April 15, 2026	
<b>QUARTER 2 (APR 1 – JUN 30)</b>	<b>DUE DATES</b>	
Continue peer services	June 30, 2026	
Submit annual ARORP report	July 15, 2026	
<b>QUARTER 3 (JUN 1 – SEP 30)</b>	<b>DUE DATES</b>	
Continue peer services	September 30, 2026	
Submit quarterly ARORP report	October 15, 2026	
<b>QUARTER 4 (OCT 1 – DEC 31)</b>	<b>DUE DATES</b>	
Continue peer services	October 31, 2026	
Attend annual ARORP evaluation meeting	Scheduled by ARORP	
ARORP project end date	October 31, 2026	
Submit quarterly ARORP report	January 15, 2027	<i>Report will cover October 1 through the 31, 2026.</i>