

Final Original Budget

GL	CATEGORY	DESCRIPTION	ANNUAL AMT	AMOUNT USED	Amount Left	NOTES	EXHIBIT E NOTES	UNDER/OVER REASONS
7010	Employee Salary	Case manager with experience	\$58,000.00	\$41,715.22	\$16,284.78	Salary range \$55k to \$58k	Trauma Treatment	Rachel Solis started 3/16/2023. Amount used includes payroll through 12/29/2023.
7010	Employee Salary	Case manager with experience	\$58,000.00	\$37,253.69	\$20,746.31	Salary range \$55k to \$58k	Trauma Treatment	Christina Butler started 4/10/2023. Amount used includes payroll through 12/29/2023.
7030	Employee Salary	Operations Manager	\$45,000.00	\$30,228.30	\$14,771.70	Salary Range \$40-45k	Trauma Treatment	Kathy Zander started 1/20/2023 and terminated on 09/22/23.
7020	Employee Salary	Executive Director	\$75,000.00	\$65,981.20	\$9,018.80	Salary Range \$70-\$75	Trauma Treatment	Staci James started 1/20/2023. Amount used includes payroll through 12/29/2023.
7210	Employee Benefits	Medical insurance	\$36,000.00	\$24,126.23	\$11,873.77	Loose quote from Boone Ritter Insurance - \$3,000/mo. for 4 employees. Firm quote dependent on ages and sex of employees once hired	Trauma Treatment	Insurance started for executive director & operations manager 4/1/23. Case manager #1 went into effect on 5/1/23, and case manager #2 went into effect on 6/1/23.
1	Employee Benefits	Retirement benefit (401k matching up to 3%) for at least the Exec Director position	\$2,250.00	\$2,250.00	\$0.00	Based in 3% match on above Exec Director earnings	Trauma Treatment	
2010	Operating Equipment	4 Laptops, 4 wireless mouse, 4 printers with scanning ability	\$6,480.00	\$5,223.33	\$1,256.67	4 laptops @ \$1,500 each, 4 wireless mouse @ \$40 each, 4 printers @ \$80 each	Trauma Treatment	The laptops were bought during a sale at a cheaper price than what had been anticipated during budget creation.
2100	Operating Equipment	Hardware/software (Microsoft Office, etc.)	\$1,260.00	\$767.86	\$492.14	4 subscriptions for Microsoft 365 @ \$12.50/mo. = \$600/yr.; 1 subscription for 4 user QuickBooks \$55/mo. = \$660/yr. Subscription to Zoom Business @ \$17.31/mo.	Trauma Treatment	Microsoft approved us for a non-profit discount. QuickBooks was purchased in November at a discounted rate. This had not been purchased as directed in the beginning of the year at the discretion of the first operations manager.

2200	Operating Equipment	Office supplies	\$4,500.00	\$4,186.96	\$313.04	Office supplies for 4 employees including, but not limited to: printer toner cartridges, filing cabinets, hanging file folders, manilla folders, copy paper, clip boards, hole punches, 3-ring binders, legal pads, pens, business cards	Trauma Treatment	The original amount requested was based upon a 12-month timeframe with 4 full-time employees. See hire dates above.
7310	Directors and Officers Insurance	Insurance to protect Board of Directors and serve as liability insurance for any events and retreats	\$1,500.00	0	\$1,500.00	Loose quote from Boone Ritter Insurance - Firm quote to be provided upon organizational documents of Trust, and details of planned events	Trauma Treatment	The original budget request was based upon an estimate provided by the insurance company for the individual product. Once company was ensured with funding approval, insurance products were bundled (directors/officers' insurance, professional errors & omissions insurance, and hired/non-owned vehicle insurance).
7410	Professional Errors and Omissions Insurance	Professional Insurance for one case manager	\$3,500.00	\$1,698.00	\$1,802.00	Loose quote from Boone Ritter Insurance - Firm quote to be provided upon hiring case managers	Trauma Treatment	The original budget request was based upon an estimate provided by the insurance company for the individual product. Once company was ensured with funding approval, insurance products were bundled (directors/officers' insurance, professional errors & omissions insurance, and hired/non-owned vehicle insurance).
7510	Hired and Non-Owned Vehicle Insurance	Insurance to protect Hope Movement Trust should an employee be involved in an at-fault accident while traveling on Trust business	\$1,200.00	0	\$1,200.00	Loose quote from Boone Ritter Insurance - Firm quote to be provided upon providing anticipated travel	Trauma Treatment	The original budget request was based upon an estimate provided by the insurance company for the individual product. Once company was ensured with funding approval, insurance products were bundled (directors/officers' insurance, professional errors & omissions insurance, and hired/non-owned vehicle insurance).

8010	Staff and Peer Training	Trauma Institute of America Training through the Christopher Wolfe Crusade for case manager and CRM instructor training for exec director (exec director will be able to train our future peers quarterly at no additional cost)	\$8,500.00	\$8,500.00	\$0.00	For case manager training and instructor training for exec director (exec director will be able to train our future peers quarterly at no additional cost)	Trauma Treatment	
9010	Printing and shipping	Trifold pamphlet/postcard/letter in banker's folder	\$6,000.00	\$5,897.06	\$102.94	Quote from our current printer, Graphix Enterprises, Inc. - 5000 care and information folders to be distributed to funeral homes, events, first responders and medical providers to be distributed to families. We expect this quantity to last through the duration of the grant. We are waiting on the invoice for brochure printing.	Trauma Treatment	Pending approval of proposed programs for 2024.
5010	IT - Website	Initial creation / setup of the website for this program	\$5,500.00	\$5,500.00	\$0.00	Quote from Vision Amp - with non-profit discount	Trauma Treatment	Paid with check # 118 on 6/8/23.
5120	IT - Website support	Monthly support for upkeep	\$1,500.00	\$1,500.00	\$0.00	Support provided by Vision Amp at \$125 per month	Trauma Treatment	Paid with check # 118 on 6/8/23.
5220	IT - graphic design	Graphic designer for brochures, care folders, billboards, EDDM etc.	\$2,500.00	\$2,500.00	\$0.00	\$125 per hour, est. 20 hours	Trauma Treatment	Paid with check # 183 on 12/29/2023.
5320	IT - Consulting Services	Partnership to End Addiction Community Resource Management Support	\$12,000.00	\$12,000.00	\$0.00	Monthly support for texting platform at \$1,000/mo.	Trauma Treatment	Paid with check # 115 on 6/7/23.

3010	Legal Fees	Restructuring of existing non-profit into Hope Movement Trust, preparation of employee handbook and employee confidentiality agreements, employee related issues, review of any contracts, counsel on unforeseen circumstances	\$6,000.00	\$6,000.00	\$0.00	This amount includes the restructuring of the 501c3, as well as an annual retainer for any legal advice that may be needed	Trauma Treatment	Paid with check # 103 on 3/22/23 for attorney retainer fee. Received refund for \$4,112. Additional attorney fees were \$4,154.60 (the overage amount of \$42.60 was paid out of sustainability funds).
3100	Accounting/CPA Fees	Doshier and Associates, CPA	\$2,550.00	\$1,182.73	\$1,367.27	\$120-\$150 monthly bookkeeping, payroll and IRS form prep; \$750 yearly tax return preparation	Trauma Treatment	Due date for filing is February 2024 due to fiscal year ending in September.
4010	8-Week Grief course	Initial course buildout, printing costs and include snacks/meal and facility rental fee for training.	\$5,000.00	\$2,545.68	\$2,454.32		Trauma Treatment	We requested funds for facility rental but were ultimately provided the facility space to use at no cost. Due to uncertainty of attendance for each chapter, we were hopeful for a large turnout when planning the initial budget to accommodate our attendees with enough food and educational materials.
4500	Family retreat	Cause specific grief retreats prior to holiday season at no cost to families	\$12,500.00	\$11,677.33	\$822.67	Accommodate 40 family members at 2-night, 3-day retreat to be held at Stone Creek Ranch \$12500.	Trauma Treatment	The caterer for the retreat provided a substantial discount at the end of the retreat out of appreciation, due to being heavily impacted by the content of the mealtime program events.

4610	Annual Bridge the Gap awareness event	Expenses to cover cost of facility rental for family meetings, sound system, bridge lighting, event advertisement, banners displaying photos of victims, education materials, trauma treatment brochures, pre-made event tees to be sold at event with proceeds returning to the non-profit	\$12,375.00	\$14,423.61	-\$2,048.61	Room rental for family meeting \$1000, Bridge lighting \$300, sound system in front of and on bridge \$1500, advertisement \$1000, education materials \$1000, design and preorder of event tee shirts, \$1,400, set of Lost Voices of Fentanyl Banners \$3,500, Recovery and Parent Peer Volunteer tees \$400, port-a-potty rental (4) \$450, 10 Arkansas specific Pillar Banners w/stands \$1750, Bridge the Gap Backdrop panel with stand \$375,	Trauma Treatment, Prevention	Due to the Clinton Library moving our event location, we had to purchase a stage platform and we had a much larger response to the Angel Family Luncheon than we intended. We additionally spent more on educational materials and catering than originally anticipated. The networking meeting held the night before provided a technical understanding and connection for Angel Family dads to the specific agencies (Sheriff Cleveland, ARORP, DHS, Drug director, Christopher Wolfe Crusade) we have been working with to provide support and clarity.
2010	Program Advertising	Vinyl billboards to be placed in counties/cities where overdose and Fentanyl poisoning death rates are highest twice per year; 85,000 EDDM mailouts with postage to residents in counties with highest overdose and Fentanyl poisoning death rates	\$88,000.00	\$79,797.39	\$8,202.61	BILLBOARDS - Quote from Lamar Advertising at non-profit discount. Includes 13 boards. Vinyl costs \$8308. Biannual 4-week exposure for 13 billboards. Cost per billboard varies depending on location but will be \$500-\$750 per board. *We have asked to re-use vinyl coverings but are not sure that is feasible. If Lamar can accommodate that request, the vinyl cost will be a one-time fee. EDDM - Quote from Graphix Enterprises Inc. Includes printing, postage and shipping of mailouts. We will determine zip codes according to latest overdose and fentanyl death statistics from the Arkansas Drug Director's Office.	Trauma Treatment	Original advertising was based on mass mailouts; when we saw that it was not successful, we were advised to move to MHP/Team SI which came under budget.

1010	Travel	Mileage reimbursement for executive director and case manager, hotel stays for any overnight travel, per diem for meals during overnight stays	\$44,400.00	\$18,808.36	\$25,591.64	Estimated 6 total hotel stays monthly for Executive Director and/or Case Manager @ \$150 per night = \$900/mo. \$10,800/yr.; \$50 Per diem for meals for overnight travel = \$300/mo. = \$3,600/yr.; \$62.5 cents per mile reimbursement for projected combined mileage for Ex. Director and Case Manager of at least 4,000 miles per month for = \$2,500/mo. \$30,000/yr.	Trauma Treatment	Original budget request was based upon 12 full months of travel for case managers and executive director. Once the program was established with case management procedures, we learned that families preferred Zoom intakes over in-person intakes.
4700	"You Are Not Alone" Launch event	Event intended to announce the program to the community at large, utilizing opioid education, guest speakers (Partnership to End Addiction Cammie Rice, Founder of Christopher Wolf Crusade, surviving mother, author and recipient of Partnership to End Addiction's 2022 Inspiration Award winner, family member testimony	\$6,000.00	\$7,326.80	-\$1,326.80	Venue rental to accommodate 200 guests to be determined later. Air travel and accommodations for guest speakers \$2,000, Marketing and advertisement costs \$4,000.	Trauma Treatment	Overage is due to videographer and marketing items.
n/a	Operational Expenses	Not Budgeted	\$0.00	\$55,440.47	-\$55,440.47	Bank fees, background/drug testing, job listings, DFA, DWS, storage, case manager payroll, payroll taxes.		Discussed with ARORP and approved for budgeted money on 12/20/2023.

Total Annual

Budget -Year 1 \$505,515.00 \$446,530.22 \$58,984.78