ARORP Arkansas Opioid Recovery Partnership

Direct Application Milestones

THE ORGANIZATION RECEIVING FUNDING WILL SUBMIT QUARTERLY REPORTS TO ARORP. QUARTERS ARE BASED OFF OF THE PROJECT'S START AND END DATE. FUNDING IS FOR THREE YEARS. REPORTING IS DUE FOR THREE YEARS.

All approved ARORP funding must be spent according to the funding recipient's proposed budget as approved by ARORP. If the funding recipient fails to utilize the awarded opioid settlement dollars as specified in the approved budget, the funding recipient must return any misspent or unused funds. This includes any expenditure outside of the budget, and any funds allocated in the budget that were not spent as budgeted. Similarly, if the funding recipient does not complete the milestones agreed to by the funding recipient and ARORP at the time of the funding award, the funding recipient must return all awarded funds. Budget amendments are permissible but only if approved by the ARORP Director, and the ARORP Director may seek the additional approval of the ARORP Advisory Board for budget amendments at the Director's discretion.

YEAR 1 PROJECT MILESTONES

1ST SET OF MILESTONES	DUE DATES	NOTES
Work with ARORP staff to identify key process data measures	Prior to December 1, 2023	
Develop a REDCap process data collection system	Prior to December 1, 2023	November 2023 start date noted on proposal
Analyze and provide process data for ARORP quarterly and annual reports	Prior to December 1, 2023	
Research best practices in transparency evaluation	Prior to December 1, 2023	
Develop measures and tools for transparency evaluation	Prior to December 1, 2023	
Work with ARORP staff to identify key outcome data measures	Prior to December 1, 2023	
Contribute to the creation of ARORP quarterly and annual reports	Prior to December 1, 2023	

Provide outcome data charts and graphs for ARORP quarterly and annual reports	Prior to December 1, 2023	
Develop an ARORP evaluation plan	Prior to December 1, 2023	
Submit first quarterly ARORP report	By December 1, 2023	
2ND SET OF MILESTONES	**DUE DATE**	
Update on collecting transparency evaluation data	Prior to March 1, 2024	
Analyze and provide process data for ARORP quarterly and annual reports	Prior to March 1, 2024	
Provide outcome data charts and graphs for ARORP quarterly and annual reports	Prior to March 1, 2024	
Submit quarterly ARORP report	By March 1, 2024	
3RD SET OF MILESTONES	**DUE DATES**	
Update on collecting transparency evaluation data	Prior to June 1, 2024	
Analyze and provide process data for ARORP quarterly and annual reports	Prior to June 1, 2024	
Provide outcome data charts and graphs for ARORP quarterly and annual reports	Prior to June 1, 2024	
Submit quarterly ARORP report	By June 1, 2024	
4TH SET OF MILESTONES	**DUE DATE**	
Update on collecting transparency evaluation data	Prior to September 1, 2024	
Analyze and provide process data for ARORP quarterly and annual reports	Prior to September 1, 2024	
Provide outcome data charts and graphs for ARORP quarterly and annual reports	Prior to September 1, 2024	
Attend annual ARORP evaluation meeting	Prior to September 1, 2024	

Submit annual ARORP report	By September 1, 2024	

Year 2 Project Milestones

FIRST SET OF MILESTONES	DUE DATE	
Update on collecting transparency evaluation data	December 31, 2024	
Analyze and provide process data for ARORP quarterly briefs. Provide a quarterly brief	December 31, 2024	Usually, report due the last day of the month after the quarter ends
Ongoing Redcap technical assistance	December 31, 2024	
Create a qualitative impact assessment research design	December 31, 2024	
Submit WYSAC quarterly report	January 15, 2025	

SECOND SET OF MILESTONES	DUE DATE	
Collect transparency evaluation data and create a fact sheet	March 31, 2025	Usually, fact sheet due a month after the collection in January
Analyze and provide process data for ARORP quarterly briefs. Provide a quarterly brief	March 31, 2025	Usually, report due the last day of the month after the quarter ends
Create an annual evaluation report based upon the evaluation plan	March 31, 2025	Usually, report due the end of January, one month after the end of the year
Implement the qualitative impact assessment	March 31, 2025	
Ongoing Redcap technical assistance	March 31, 2025	
Submit WYSAC quarterly report	April 15, 2025	

THIRD SET OF MILESTONES	DUE DATE	

Analyze and provide process data for ARORP quarterly reports. Provide a quarter brief	June 30, 2025	Usually, report due the last day of the month after the quarter ends
Implement the qualitative impact assessment	June 30, 2025	
Ongoing Redcap technical assistance	June 30, 2025	
Submit WYSAC quarterly report	July 15, 2025	

FOURTH SET OF MILESTONES	DUE DATE	
Analyze and provide process data for ARORP quarterly briefs. Provide a quarterly brief	September 31, 2025	Usually, report due the last day of the month after the quarter ends
Analyze the qualitative impact assessment	September 31, 2025	
Collect transparency evaluation data and create a fact sheet	September 31, 2025	
Ongoing Redcap technical assistance	September 31, 2025	
Submit WYSAC quarterly report	October 15, 2025	
Attend WYSAC/ARORP annual evaluation meeting	Scheduled by ARORP	