

## ARORP Annual Audit Form

*The purpose of this annual audit is to ensure compliance with ARORP requirements; to confirm appropriate progress in the opioid abatement project approved by ARORP, city and county officials, the ARORP Advisory Board, administrators of the Qualified Settlement Fund (QSF), the Association of Arkansas Counties, and the Arkansas Municipal League; and to verify proper stewardship of opioid settlement dollars.*

### **General Information**

Organization: Benton Police Department

ARORP #: 23-097

Project Title: Benton Police Department Overdose Response Team

Date of Audit: July 19, 2024

How many years has this project been active: 1

How many years remain: 1

Is this the project's final audit? NO

Attendees Present at Audit: Misty Evans (Benton PD), Ed Tullos (Benton PD), Kirk Lane (ARORP), Tenesha Barnes (ARORP), Joy Spence (ARORP), Kayla Dennis (ARORP)

**Milestone Completion**

**Quarter 1**

Were Quarter 1 Milestones completed? **YES**

Were Quarter 1 Milestones completed on time? **YES**

**Quarter 2**

Were Quarter 2 Milestones completed? **YES**

Were Quarter 2 Milestones completed on time? **YES**

**Quarter 3**

Were Quarter 3 Milestones completed? **YES**

Were Quarter 3 Milestones completed on time? **YES**

**Quarter 4**

Were Quarter 4 Milestones completed? **YES**

Were Quarter 4 Milestones completed on time? **YES**

**All Quarters**

Based on **project milestones**, is the project currently in compliance? **YES**

If no, what is needed to bring the project into compliance? **NA**

**Notes:** *All milestones were completed.*

**Data Tracking**

**Quarter 1**

Was the Quarter 1 Data Tracking Report submitted? **YES**

Was the Quarter 1 Data Tracking Report submitted past the deadline? **NO**

Are there any concerns with the project's progress based on project data submitted? **NO**

**Quarter 2**

Was the Quarter 2 Data Tracking Report submitted? **YES**

Was the Quarter 2 Data Tracking Report submitted past the deadline? **YES**

Are there any concerns with the project's progress based on project data submitted? **NO**

**Quarter 3**

Was the Quarter 3 Data Tracking Report submitted? **YES**

Was the Quarter 3 Data Tracking Report submitted past the deadline? **YES**

Are there any concerns with the project's progress based on project data submitted? **NO**

**Quarter 4**

Was the Quarter 4 Data Tracking Report submitted? **YES**

Was the Quarter 4 Data Tracking Report submitted past the deadline? **YES**

Are there any concerns with the project's progress based on project data submitted? **NO**

**All Quarters**

Based on **data submitted**, is the project currently in compliance? **YES**

If no, what is needed to bring project into compliance? **NA**

**Notes:** All reports completed. Three reports were submitted past the deadline.

**Financial Audit**

***Please produce all receipts requested. If you are not able to produce requested receipts, ARORP will request the funding returned within three business days of the audit. If you are able to produce the receipt or invoice within one business day of the ARORP audit, the request for returned funding may be waived.***

Which receipts were requested? **ALL RECIEPTS**

Were receipts presented? **NO**

If no, what receipts were not presented and for what amounts?

***Notes: Receipts are needed for fringe benefits. (Receipts were provided July 24, 2024).***

Do receipts match the annotated budget? **YES**

If no, what receipts did not match the budget, and for what amounts? **NA**

Have any line items exceeded the allocated budget? **YES**

***Notes: Any lines in excess are noted in the annotated budget.***

Were all budgeted items obtained? **YES**

Were all deviations from the original budget approved by ARORP? (Any adjustments of funding from one line item to another must be approved.) **NA**

Based on the financial audit, is the project currently in compliance? **YES (Updated September 12, 2024)**

If no, what must be completed to bring the project into compliance (list due date)?

**Notes:**

- *Receipts are needed for employee fringe benefits. (Receipts were provided July 24, 2024).*
- *Before receipts were provided, Benton ORT owed \$52,828.06. Once receipts were provided, Benton ORT owed back \$11,824.32. Funding was returned September 12, 2024.*

Compliance

Is this project in compliance with ARORP requirements? **YES** (Updated September 12, 2024)

If "no," what steps must be taken to regain compliance?

**Notes:**

- Receipts are needed for employee fringe benefits. (Receipts were provided July 24, 2024).
- Before receipts were provided, Benton ORT owed \$52,828.06. Once receipts were provided, Benton ORT owed back \$11,824.32. Funding was returned September 12, 2024.

Partnership

What were some successes and challenges with your project?

**Successes:**

- They have had success referring individuals to treatment.
- We had an individual who was homeless, they got a job and housing and are in recovery.

**Challenges:**

- Need to build more relationships in the community.

Is there anything ARORP could do differently to make your partnership more successful?

**Notes:**

- It is helpful to be able to call for help when we need.

**ARORP Leadership**

Signature of Director Kirk Lane



Date

11/25/24

Signature of Deputy Director Tenesha Barnes



Date

11/25/24