

ARORP Annual Audit Form

The purpose of this annual audit is to ensure compliance with ARORP requirements; to confirm appropriate progress in the opioid abatement project approved by ARORP, city and county officials, the ARORP Advisory Board, administrators of the Qualified Settlement Fund (QSF), the Association of Arkansas Counties, and the Arkansas Municipal League; and to verify proper stewardship of opioid settlement dollars.

General Information

Organization: Craighead County Sheriff's Office

ARORP #: 23-021

Project Title: Craighead County Sheriff's Office Overdose Response Team

Date of Audit: March 20, 2024

How many years has this project been active: 1 Year

How many years remain: 1 Year

Is this the project's final audit? NO

Attendees Present at Audit: Chad Henson, Kirk Lane, Tenesha Barnes, Joy Spence

Milestone Completion

Quarter 1

Were Quarter 1 Milestones completed? **YES**

If "no," was the adjustment approved by ARORP? **NA**

Were Quarter 1 Milestones completed on time? **YES**

If "no," was the adjustment approved by ARORP? **NA**

Quarter 2

Were Quarter 2 Milestones completed? **YES**

If "no," was the adjustment approved by ARORP? **NA**

Were Quarter 2 Milestones completed on time? **YES**

If "no," was the adjustment approved by ARORP? **NA**

Quarter 3

Were Quarter 3 Milestones completed? **YES**

If "no," was the adjustment approved by ARORP? **NA**

Were Quarter 3 Milestones completed on time? **YES**

If "no," was the adjustment approved by ARORP? **NA**

Quarter 4

Were Quarter 4 Milestones completed? **YES**

If "no," was the adjustment approved by ARORP? **NA**

Were Quarter 4 Milestones completed on time? **YES**

If "no," was the adjustment approved by ARORP? **NA**

All Quarters

Based on **project milestones**, is the project currently in compliance? **YES**

Notes: All milestones were completed on time in compliance with ARORP requirements.

Data Tracking

Quarter 1

Was the Quarter 1 Data Tracking Report submitted? **YES**

Was the Quarter 1 Data Tracking Report submitted past the deadline? **NO**

Are there any concerns with the project's progress based on project data submitted? **NO**

Quarter 2

Was the Quarter 2 Data Tracking Report submitted? **YES**

Was the Quarter 2 Data Tracking Report submitted past the deadline? **YES**

Are there any concerns with the project's progress based on project data submitted? **NO**

Quarter 3

Was the Quarter 3 Data Tracking Report submitted? **YES**

Was the Quarter 3 Data Tracking Report submitted past the deadline? **YES**

Are there any concerns with the project's progress based on project data submitted? **NO**

Quarter 4

Was the Quarter 4 Data Tracking Report submitted? **YES**

Was the Quarter 4 Data Tracking Report submitted past the deadline? **YES**

Are there any concerns with the project's progress based on project data submitted? **NO**

All Quarters

Based on **data submitted**, is the project currently in compliance? **YES**

Notes: Although several reports were submitted past due, all reports were complete and included relevant information. Their data showed engagement and great performance as an Overdose Response Team.

Financial Audit

Please produce all receipts requested. If you are not able to produce requested receipts, ARORP will request the funding returned within three business days of the audit. If you are able to produce the receipt or invoice within one business day of the ARORP audit, the request for returned funding may be waived.

Which receipts were requested? **ALL RECIEPTS**

Were receipts presented? **YES**

If no, what receipts were not presented and for what amounts? **NA**

Do receipts match the annotated budget? **NO**

If no, what receipts did not match the budget, and for what amounts?

Note: *The amount presented in the "Maintenance and Operations" line item, \$4,096.53 for Fuel for Inv./Peer) was different than the \$4,435.38 on the physical receipt. That means that the ORT paid an additional \$338.85 than what they reported. The line-item amount left over was \$24,465.12 based on the incorrect amount of \$4,096.53, which will adjust (-338.85) to \$24,126.27. This changes the total amount owed from \$59,943.77 to \$59,604.92.*

Have any line items exceeded the allocated budget? **NO**

Were all budgeted items obtained? **NO**

Note: *The ORT was not able to purchase technical items written in the original budget because their vendor closed. All line items were lower than specified. This is approved by ARORP.*

Were all deviations from the original budget approved by ARORP? (Any adjustments of funding from one line item to another must be approved.) **NA**

Based on the financial audit, is the project currently in compliance? **NO**

If no, what must be completed to bring the project into compliance (list due date)?

Notes: *We will need an updated budget to reflect the \$338.85 change to the Maintenance and Operations line item. We will need \$59,604.92 returned to ARORP.*

ARORP Arkansas Opioid Recovery Partnership

Compliance

Is this project in compliance with ARORP requirements? **NO**

If "no," what steps must be taken to regain compliance?

Notes: We will need an updated budget to reflect the change to the Maintenance and Operations line item. We will need \$59,604.92 returned to ARORP.

Partnership

What were some successes and challenges with your project?

Notes: A challenge for this project is increasing communication between law enforcement agencies.

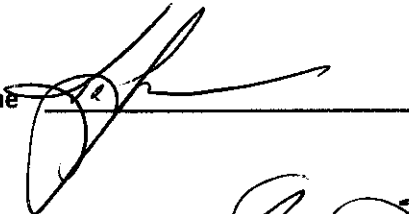
Is there anything ARORP could do differently to make your partnership more successful?

Notes: Returning funding is difficult for government entities.

Regaining Compliance – Updated 5/20/24

Notes: Craighead Sheriff's Department returned \$59,604.92 on 4/5/24 to ARORP. This project is now in compliance as of 4/5/24.

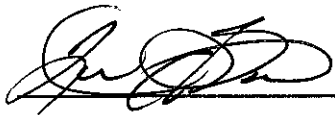
Signature of Director Kirk Lane



Date

5-21-04

Signature of Deputy Director Tenesha Barnes



Date

5/21/24