

Organization: Next Step Recovery Housing
 Project Title: Next Step Recovery Housing Expansion
 Quarter: 4

You are responsible for keeping track of receipts for all purchases for your agency's records. You will not submit receipts to ARORP until the end of the year.

Original Budget Line Item	Original Amount	Description of Budget Line Item	Spent to Date	Spend to Date Notes (Input exact costs, dates, and vendor)	Amount Left to Spend	Plan to Spend	Does this plan align with project
House Purchase	\$ 350,400.00	Purchase of property 2212 Hwy 21	\$350,400.00	Total purchase price \$354,552.40 ARORP Funds \$350,000.00 Next Step Funds \$4,552.40	\$ -	None - Spending period ended	Yes
Utilities	\$ 24,000.00	Water, Trash, Electric and Internet Utilities	\$13,891.09	Water - \$2,447.36 Electric - \$7,931.73 Trash - \$528.00 Internet - \$2,984.00	\$ 10,108.91	None - Spending period ended	Yes
Travel Expenses	\$ 9,000.00	Transportation to weekly meetings, Church and work.	\$7,387.89	Total gas expenditures only	\$ 1,612.11	None - Spending period ended	Yes
Property Insurance	\$ 12,000.00	Property Insurance for 1 year	\$8,157.58	Total insurance premium payments	\$ 3,842.42	None - Spending period ended	Yes
Septic System upgrade	\$ -	None	\$12,400.00	During the month of October an emergency issue arose which required the organization to upgrade its septic system at the residence purchased with the ARORP funds. The existing system was not adequate to provide septic services for 40 men. If this system was not upgrade the residence would have been shut down. Therefore, Next Step used unspent funds from utilities and insurance to be able to provide for this required upgrade to the septic system and to bring the facility up to Health Department Standards.	\$ (12,400.00)	None - Spending period ended	Yes

Totals	395,400.00	Spent to Date:	\$392,236.56	Amount Left to Spend:	\$ 3,163.44
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