

General Application Milestones

THE ORGANIZATION RECEIVING FUNDING WILL NEED TO SUBMIT A QUARTERLY REPORT TO ARORP. IF MILESTONES ARE NOT MET, FUNDING WILL BE RECOUPED BY ARKANSAS OPIOID RECOVERY PARTNERSHIP. **FUNDING IS MEANT FOR APPROXIMATELY TWO YEARS. YEAR TWO MILESTONES WILL BE SUPPLIED BASED ON THE BUDGET FOR YEAR TWO.**

PROJECT MILESTONES

1 ST SET OF MILESTONES	DUE DATES	NOTES
Hire case manager x2, operations manager, and executive director	Prior to March 31, 2023	Completed Executive Director Staci James hired 1/20/23, Operations Manager Kathy Zander hired 1/20/23, Case Manager Rachel Solis hired 3/16/23, Case Manager Christina Butler interview date 3/21/23 accepted position 3/23/23, resigned from her position giving a 2 week notice and start date 4/7/23
Purchase all insurance	Prior to March 31, 2023	Completed Health insurance will start 4/1/23
Develop user manual and training for staff and peers	Prior to March 31, 2023	Completed and attached
Develop data tracking system	Prior to March 31, 2023	Completed and attached
Submit first ARORP report	March 31, 2023	Completed and submitted 3/30/23
2 ND SET OF MILESTONES	DUE DATE S	NOTES
Launch first round of direct mail advertising	Prior to June 30, 2023	
Complete CONNECT staff and peer training	Prior to June 30, 2023	
Launch You are Not Alone	Prior to June 30, 2023	-Host grief sensitivity trainings for law enforcement, clergy, and first responders; Host workshops, opportunities, and meetings for families; Assign case managers and peers to families; Provide real-time contact with family members through texting app; Assist in attaining insurance to address physical and mental needs; Network with counselors, first

		responders, law enforcement, funeral directors, specialized grief counselors; Partner with AR Children's Hospital and Kaleidoscope Grief Center to address causes specific to adolescent grief; Implement specific adolescent grief support with AR Children's Bereavement Department; Provide sensitivity training to law enforcement, first responders, and clergy; Network with specialized grief/PTSD counselors
Host You Are Not Alone Launch Event	Prior to June 30, 2023	
Begin to distribute YANA brochures	Prior to June 30, 2023	
Complete staff and peer training	Prior to June 30, 2023	Specific training specified in the You Are Not Alone budget
Launch CONNECT App	Prior to June 30, 2023	
Host semi-annual 2023 grief course	Prior to June 30, 2023	
Launch Hope Movement: You are Not Alone website	Prior to June 30, 2023	
Submit quarterly ARORP report	June 30, 2023	
3RD SET OF MILESTONES	DUE DATES	NOTES
Update on advertising, direct mail, and brochures	September 30, 2023	
Host Bridge the Gap 2023	Prior to September 30, 2023	
Update on You Are Not Alone Services	September 30, 2023	
Submit quarterly ARORP report	September 30, 2023	
4TH SET OF MILESTONES	DUE DATES	NOTES
Update on advertising, direct mail, and brochures	Prior to December 31, 2023	
Host 2023 grief retreat	Prior to December 31, 2023	
Host semi-annual 2023 grief course	Prior to December 31, 2023	
Update on You Are Not Alone	Prior to December 31, 2023	
Yearly ARORP evaluation meeting	Prior to December 31, 2023	
Submit annual ARORP report	December 31, 2023	